



## Harris County MUD 163

PO BOX 4728, DEPT 60163  
HOUSTON, TX 77210-4728  
P: (281) 579-4500

Dear New Resident of **Harris County MUD 163**:

Welcome to **Harris County MUD 163**. Below is a brief summary of policies, procedures, and rates. The policies, procedures, and rates are subject to change at any time.

To establish service in your name, the following items must be completed and submitted to Inframark's office:

- New Service Agreement for **Harris County MUD 163**
- Proof of Ownership:
  - a. Renter = Signed Lease Agreement
  - b. Owner = Signed Property Closing Document
- Driver's License / State ID / Military ID / Passport
- The district requires a \$100.00 owner's deposit w/ proof of ownership or \$200.00 tenant's deposit, and \$10.00 application fee prior to establishing service. A \$10.00 account confidentiality notice fee will be added to your first bill if you choose to opt out of keeping your account confidential. A \$10.00 transfer fee will apply if moving within the district in lieu of the application fee. Once service has started if a request is made to have service temporarily or permanently disconnected a \$10.00 turn off fee will be added to your bill. Additionally, a \$10.00 fee will be added to your bill to resume service as needed.

**The deposit will be applied to your final bill. If there is a credit balance on the account, a refund check will be issued, and processing time will take 6-8 weeks from the final bill date.** If you are wanting same day service, all documents need to be submitted by 3:00PM CST. Inframark does not process Turn-On/Turn-Off requests Friday – Sunday or on specified holidays.

**\*\* Please Make all Payments Payable to Harris County MUD 163\*\***

RESIDENTIAL WATER RATES	
\$15.00	0-10,000 GAL
\$3.00	10,001-20,000 GAL
\$3.25	20,001-30,000 GAL
\$4.00	30,001-40,000 GAL
\$5.00	THEREAFTER

<b>RESIDENTIAL SEWER</b>	
\$19.00	FLAT RATE

<b>WEST HARRIS COUNTY REGIONAL WATER AUTHORITY FEE</b>	
	\$4.785 /1000 GAL

CONTACT US

**Inframark**

P: (281) 579-4500

E: [MUDCustomerService@Inframark.com](mailto:MUDCustomerService@Inframark.com)

**A 10% penalty will be assessed if payment is received after the due date. This amount is shown in the “AFTER DUE DATE” section on your bill.**

**Delinquent:**

If your account becomes past due at the time current bills are generated, a termination notice will be sent to your address. Should full payment not be received as directed on the letter, your service will be disconnected. Should service be disconnected, a **\$50.00 disconnection/reconnection fee** will be added to your account and an **additional \$100.00 disconnection deposit if owner OR \$200.00 disconnection deposit if tenant will be required if none on file**. The full balance of your account will be required to restore service, payable by cashier's check or money order only. The payment for disconnection of service is due by 4:00PM CST Monday through Friday, to restore with same day service. If your district offers after-hour services, payments made after 4:00PM CST will be subject to after-hours fees.

***NOTE: Once an account is turned off due to a non-payment: Payments made online, by QR reader, over-the-phone, or mailed, are not acceptable forms of payment to restore services.***

**Payment Options- Note: A \$20.00 returned check fee will be added to your bill for any check payment that is returned unpaid by your bank.**

- **Online**
  - Payment Method:
    - Credit/Debit Card, convenience fee 3% of payment amount
    - Electronic Check, convenience fee of \$1.00
  - [www.paymyinframarkbill.com](http://www.paymyinframarkbill.com)
- **QR Readers “InstaPay”**
  - Payment Method: Credit/Debit Card, convenience fee 3% of payment amount
  - Electronic Check, convenience fee of \$1.00
- **Over-the-Phone**
  - Payment Method: Credit/Debit Card, convenience fee 3% of payment amount
  - Payment Method: Check, \$1.00 flat fee
  - English: Select Option “1”
  - Spanish: Select Option “2”
- **Mail-In (Personal Check/Bill Pay)**
  - ATTN TO: Harris County MUD 163  
PO BOX 4728, DEPT 60163  
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- **In-Person**
  - Payment Method: Personal Check, Money Order or Cashier's Check  
Location: Inframark – Grandway West  
(Entrance on North side of the Building)  
2002 West Grand Parkway North  
Katy, TX, 77449  
Office Hours: 7:30AM – 5:00PM

### **Detailed Payment Instructions**

- **Online**
  - Login to the payment portal website: [www.paymyinframarkbill.com](http://www.paymyinframarkbill.com)
  - Click "PAY BILL"
  - Enter "Amount to Pay" and Select "Payment Type"
  - Payment Method: Credit/Debit Card, Electronic Check
  - Click "CONTINUE WITH TRANSACTION"
  - Fill in "Payment Information" and Click "SUBMIT PAYMENT"
- **QR Readers "InstaPay"**
  - Open your QR Reader Application (one can be downloaded to your smart device from the App or Google Play stores)
  - Scan the Code
  - Proceed with the Payment Process
  - Payment Method: Credit/Debit Card

If you would like to enroll in the Auto-Pay program visit Inframark's customer portal at [www.paymyinframarkbill.com](http://www.paymyinframarkbill.com), to enroll or give us a call for further assistance.

### **Posting of Payments**

#### **IMPORTANT NOTICE**

Please note, initiated payment date or postmarked payment date is not equivalent to posted payment date.

The following type of payment general posting time frame, which is dependent on your bank's releasing fund policy and/or USPS delivery of mail.

Over-the-Phone, 48-72 hours

Electronic Checks (check-free payments), minimum 48-72

hours Mail-in Checks (personal checks or bill pay, minimum 10

days **Garbage and Sewer**

Garbage services are NOT included with Harris County MUD 163. Please contact company below to establish services for garbage.

**GFL Environmental 281-368-8397**

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