

Ellinger Sewer & Water Supply Corp

PO BOX 4728, DEPT 60355
HOUSTON, TX 77210-4728
281-579-4500
www.inframark.com

Dear New Customer:

Welcome to **Ellinger Sewer Water Supply** The following information is being provided to help you become familiar with the policies, procedures and rates relating to your water and sewer service.

The district requires a \$40.00 application fee and a \$200.00 transfer fee. Both fees will be added to your first bill. A \$30.00 confidentiality notice fee will be added to your bill if you opt out of keeping your account confidential.

**The deposit, application fees and a signed Customer Service Agreement is required to set up service.*

The deposit will be applied to your final bill. If there is a credit balance on the account, a refund check will be issued, and processing time will take 6-8 weeks from the final bill date.

**If you are wanting same day service, please visit our office prior to 2PM to process your request. Inframark does not process Turn-On/Turn-Offs requests Friday – Sunday or on specified holidays.*

****Please make all payments payable to Ellinger Sewer Water**

Water provided at the following rates, subject to change.

Residential Water 5/8" x 3/4"		Residential Sewer 5/8" x 3/4"	
\$34.50	Minimum	\$25.30	Flat Rate
\$10.00/1000 GAL	THEREAFTER		

Reserve Fund
\$5.00 / Month

A 20% penalty of the unpaid will be assessed if payment is received after the due date. This amount is shown in the "AFTER DUE DATE" block on your bill.

If your account becomes past due, a disconnection notice will be sent to your address that may include your past due and current balance. Specified on the disconnection notice is the amount that is due to avoid termination of service. A \$20.00 delinquent letter fee will be added to your bill. If a tenant is delinquent and the owner needs to be notified a \$30.00 owner notification fee of \$30.00 will be added to your bill. If full payment is not received as directed on the disconnection/reconnection notice, your service will be disconnected. If service is disconnected, a \$500.00 disconnection/reconnection fee will be added to your account.

The full balance of your account will be required to restore service, payable by credit/debit card, cashier's check, or money order only. The payment for disconnection of service is due by 3:30pm CST Monday - Friday to restore with same day service. If your district offers after-hour services, payment made after 3:30pm CST will be subject to after-hours fees.

NOTE: *Once an account is turned off due to a non-payment: payments made by checks, QR Readers, or mailed are not acceptable forms of payment to restore services.*

Garbage Service is NOT provided by **Ellinger Sewer Water Supply**. Please contact company below to establish service for garbage.

The district's operator is [Inframark](http://www.inframark.com). You can contact them at **281-579-4500**. Our Dispatch responds to emergencies 24 hours a day. Billing questions and non-emergency calls are taken Monday – Friday 8AM to 5PM. Please do not hesitate to call with any questions, concerns, or service problems. We are here to help.